



## EARLY/MIDDLE COLLEGE APPLICATION INSTRUCTIONS/CHECK LIST

Kalamazoo County Early Middle College (EMC) is a rigorous five-year high school program, combining the best of the high school and early middle college experience. EMC is structured so that students gradually increase their exposure to college courses over a five-year span. By the time they reach the fifth year, all their coursework will be on-site at the college campus.

Students who consider EMC must be willing, motivated and up for the challenge to perform successfully at the college level. The end result is for students to graduate at the end of the fifth year with a high school diploma and a certificate or associate degree.

Students must be accepted into the EMC program before beginning the junior year of high school. The students' local school district pays the college tuition and fees up to an allocated amount, determines the number of openings, and makes the final decision as to which students are selected for participation.

To be eligible to apply to Kalamazoo County Early Middle College students must:

- Be on track to complete all Michigan Merit graduation requirements by the end of their junior year (with the exception of English 12 and the final Math course).
- Complete and submit the Early/Middle College application form. (online application and hardcopy signed agreement page) **PRIOR TO COMPLETING THIS, COME PREPARED WITH THE FOLLOWING:**
  - High School Counselor's email address
  - Name and email address of one teacher who will submit a recommendation on your behalf
  - All current teacher's names and email addresses
  - Application Essay (be ready to type it in during online application process or copy/paste) [View Essay Guidelines](#)
  - You will need access to a printer

Applications for the 2020-2021 school year will be accepted from **1/14/2020 to 3/6/2020.**

Students, it is extremely important you complete **EACH STEP** of the application process. There are many steps to complete BEFORE your application will be considered for the EMC program.

**STEP ONE:** Apply for EMC online at: <https://emc.kresa.org/apply>



## EMC STUDENT APPLICATION CHECK LIST

Students, it is extremely important you complete **EACH STEP** of the application process. There are many steps to complete BEFORE your application will be considered for the EMC program. Please use the check list below to stay on track. Email communication will be used throughout the application process. It is very important that you monitor your email account regularly. You should also reference the 2020-2021 Steps for Participation document for detailed instructions regarding each step. The document can be found at <https://www.kresa.org/emc>.

- Step #1:** Student completes the online application at <https://emc.kresa.org/apply>. Scan and email the EMC Parent-Guardian Student Agreement as an attachment to [emc@kresa.org](mailto:emc@kresa.org). Both items need completed by **March 6, 2020**.
- Step #2:** Student completes KVCC application by **March 13, 2020** at [www.kvcc.edu/apply](http://www.kvcc.edu/apply)
- Step #3:** Student completes KVCC Placement test by **March 20, 2020** (see Steps for Participation document for important information regarding placement test)
- Step #4:** Local school district determines if student is qualified to enroll in EMC by **March 27, 2020**
- Step #5:** Student meets with counselor to create tentative high school schedule by **March 27, 2020**
- Step #6:** Student and parents attend EMC Orientation at KVCC on **May 12 or 21, 2020**; 6-8:00 p.m.
- Step #7:** Student meets with KVCC Advisor and plans out classes for fall semester by **May 15, 2020**
- Step #8:** Student registers for KVCC courses by **May 15, 2020**
- Step #9:** Student completes KVCC Postsecondary Enrollment Options (PSEO) form by **May 15, 2020**
- Step #10:** Student attends EMC Kickoff event at KVCC on **August 18, 2020**
- Step #11:** Student obtains KVCC student ID Card
- Step #12:** Student obtains textbooks needed for KVCC Fall courses
- Step #13:** Student checks KVCC email on a regular basis
- Step #14:** Student begins KVCC Fall semester on **September 8, 2020**